



RESIDENTIAL BUILDING PERMIT APPLICATION

Town of Falmouth - Code Enforcement Office

Phone – 207-699-5310

Permit # _____ Check # _____ & _____ Fee _____
Map/Lot _____ Zone _____ Deposit _____ Int _____
Received _____ Issued _____ Total _____ Int _____
Location of Work: _____

Property Owner Information

Contractor Information

Name _____

Name _____

Address _____

Address _____

Phone _____ Email _____

Phone _____ Email _____

Applicant Signature Upon Submittal _____

Date: _____

(Written authorization from the owner of the property is required if tenant and owner are not the same entity)

Project Information (circle all that apply)

Single Family | Two Family | Accessory Unit | Accessory Structure | Addition | Remodel | Dormer | Demolition | Deck

Description if other than above: _____

Proposed Use _____

Past Use _____

Project Cost _____

Stories _____ # Bedrooms _____ # Bathrooms _____ Total Height _____ Heat Type _____

(To be filled out by Code Enforcement Officer)

Finished _____ Unfinished _____ Decks & Porches _____ BZA/PB _____

Permit Conditions:

Signature of Code Enforcement Officer _____ Date _____

(Please read below. The permit is not considered issued until the signed and dated below by the applicant.)

Periodic Inspections are required. See the Inspection Schedule Form. We do not perform inspections that have been setup on the same day and all inspections are subject to the availability of the Code Officer. Failure to schedule appropriate inspections may result in an immediate Stop Work order being placed on the project as well as possible fines. Please be aware that there may be other requirements such as approvals and conditions from the Planning Board, Zoning Board, or other departments that may apply to this project. The issuance of this permit does not supersede those requirements.

On this date _____, I _____ have read and understand the above statement as well as paid for my completed building permit application.

Plan Submittal Checklist

(Incomplete permit applications will not be reviewed)

Additional Submittal Requirements for Single and Two Family Dwelling Building Applications

- _____ Growth Permit Application (One per dwelling unit)
- _____ Sewer or Septic Application
- _____ Street Entrance Application
- _____ DEP Maine Construction General Permit (MCGP) (required if total land disturbance exceeds 1 acre)

Complete scalable plan sets are required for any building project and must contain the following information (if applicable to the project).

_____ Written authorization:

- Proof of ownership of the location for which the work is to take place
- Permission from owner for project to be done if applicant is someone other than the owner

_____ Site plan containing the following:

- Distance of all building setbacks measured perpendicular to property lines
- Location of septic tank and leach field (if applicable)
- Driveway location
- Easements, rights of ways, water courses and areas restricted by covenant
- Area of lot
- Erosion and sediment control measures

_____ Foundation, Floor and Roof plans containing the following:

- Overall building dimensions
- Room use (name) and size as well as location of plumbing fixtures, appliances and fireplace(s))
- Windows and doors including swings and sizes
- Stairs showing direction of travel and dimensions
- Direction and sizes of floor, ceiling, roof, beams and header structural members
- A Maine licensed engineer approval is required for all structural steel, LVL's, trusses, manufactured framing material etc., used in the building construction
- Radon vent location

_____ Building Cross Section containing the following:

- Section through building showing foundation, floors, ceilings, wall and roof assemblies
- Show and label all construction materials
- Indicate floor to ceiling heights of rooms including basement and attic
- Section through stairs showing headroom, treads and risers including dimensions

_____ Building Elevation plan containing the following:

- Show each side of building
- Proposed grade at each corner of the building extended out to 20'
- Dimension to the maximum height of the building from the average finished grade within 20' of the building
- Demonstrate compliance with the 2009 International Energy Conservation Code (IECC) (See page 3)

Date complete plan set received _____

This date does not reflect a plan review, only that the set contains the plans required for a review.

A complete set of plans must be made available to the Building Inspector at the site during inspections.

Prescriptive Specification Worksheet 2009 International Energy Conservation Code (IECC)

Builder Name _____
 Builder Address _____
 Building/Site Address _____
 Submitted By _____
 Phone Number _____

Jurisdiction	Falmouth
Climate Zone	6
Permit #	
Received by	

<u>Component Description</u>	<u>Reference</u>	<u>Required</u>	<u>Proposed</u>	<u>Comments</u>
Fenestration U-Factor	402.1.1	U- 0.35	U-	
Skylight U-Factor	402	U- 0.60	U-	
Ceiling R-Value	402.2.1-2	R- 49	R-	
Wood Frame R-Value	402.1.1	R- 20 or 13+5(continuous)	R-	
Mass Wall R-Value	402.2.4	R- 15/19*	R-	
Floor R-Value	402.2.6	R- 30†	R-	
Basement Wall R-Value	402.2.7	R- 10/13*	R-	
Slab R-Value/Depth	402.2.8	R- 10, 4 ft.	R-	
Crawl Space Wall R-Value	402.2.9	R- 10 /13*	R-	
All supply ducts in attics, outside building thermal envelope R-Value	403.2.1	R- 8	R-	
All other ducts, outside building thermal envelope R-Value	403.2.1	R- 6	R-	
Air sealing test mandatory if any portion of ducting travel outside of thermal envelope.	403.2.2	Yes		
High-efficacy lamps in permanently installed light fixtures - Percentage	404.1	50%		
402.2.3	Attic access doors - Doors shall be weather-stripped and insulated to level of ceiling insulation. A wood frame or equivalent retainer is required around the access when loose fill insulation is used.			

* - Continuous/Cavity, † - Insulation sufficient to fill the framing cavity, R-19 minimum

(If you are unable to meet the above insulation requirements under the prescriptive method you may have better results with the performance method. More information on the performance method can be found at: www.energycodes.gov)

Statement of Compliance:

The proposed building design represented in these documents is consistent with the building plans, specifications, and other calculations submitted with the permit application. The proposed building design has been designed to meet the requirements of the International Energy Conservation Code as adopted.

Applicant Signature Upon Submittal _____

Date _____

Residential Inspection Checklist

Address: _____ Map/Lot: _____ Permit Number: _____ Date: _____

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N/A

Erosion control

Date: _____

- ☐ Initial disturbance
- ☐ Mid project

Footing

Date: _____

- ☐ Conforms to plans
- ☐ Adequate bearing soil
- ☐ Rebar

Foundation

Date: _____

- ☐ Conforms to plans
- ☐ Structural wall width
- ☐ Anchor bolts/straps
- ☐ Ufer ground
- ☐ Sheathed penetrations
- ☐ Coating
- ☐ Drains
- ☐ Filter fabric/hay
- ☐ Clean stone

Underground P&E

Date: _____

- ☐ Cleanouts
- ☐ Pipe grade
- ☐ Test – Air / Water
- ☐ Appropriate Fittings
- ☐ Backfill material
- ☐ Pipe Support

Framing

Date: _____

- ☐ Treated sill plate
- ☐ Trusses per layout
- ☐ Lateral support joist/rafter
- ☐ Roof framing per plan
- ☐ Floor framing per plan
- ☐ Notching and boring
- ☐ Nailing pattern
- ☐ Wall framing sizing/spacing
- ☐ Top plate laps
- ☐ Nail plates
- ☐ Headers per plan
- ☐ Tie downs/shear transfer nailing
- ☐ Fire blocking
- ☐ Attic access
- ☐ Stair rise and run
- ☐ Egress window area/sill height
- ☐ Minimum ceiling height
- ☐ Safety glazing
- ☐ Sprinkler design per plan
- ☐ Penetration insulation

Plumbing

Date: _____

- ☐ Waste/vent test – Air / Water
- ☐ Water line test – Air / Water
- ☐ Waste cleanouts
- ☐ Fixture count per permit
- ☐ Hose bibs
- ☐ Hammer arresters
- ☐ Piping support

Mechanical

Date: _____

- ☐ Duct support/insulation
- ☐ Bathroom/kitchen ventilation
- ☐ Vent clearances
- ☐ Three heating service disconnects

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N/A

Electrical

Date: _____

- ☐ Temp service, GFCI protected
- ☐ Perm service, GFCI protected
- ☐ GFCI outlets where appropriate
- ☐ Circuit breaker and wire sizing
- ☐ Grounding Electrode/conductor
- ☐ Water pipe bonding
- ☐ Gas pipe bonding
- ☐ Wire/conduit support
- ☐ Outlet spacing
- ☐ Switched light/receptacles
- ☐ Light at exterior doors
- ☐ Appropriate lighting location

Insulation

Date: _____

- ☐ Insulation per plan
- ☐ Windows/doors/plates air sealed
- ☐ Adequately installed proper vent
- ☐ Vapor barrier

Drywall

Date: _____

- ☐ 5/8" type X garage ceiling
- ☐ ADU/2 family unit separation
- ☐ Basement ceiling framing protection

Final

Date: _____

- ☐ House # in place
- ☐ Foundation grading/site stabilization
- ☐ Exterior lighting at each exit
- ☐ Stair guard/rail
- ☐ Kitchen – 2 GFCI circuits
- ☐ Garbage disposal
- ☐ Peninsula/island - outlet
- ☐ Bathroom GFCI circuits
- ☐ Smoke/CO² detectors
- ☐ Access panels
- ☐ Interior lighting
- ☐ Electrical panel labeled
- ☐ AFCI test
- ☐ Basement insulation
- ☐ Sprinkler system

☐ **PB conditions of approval**

☐ **BZA conditions of approval**

Issuance Type: CO ___ CC ___ CU ___ **Date:** _____

Notes:
